

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

February 29, 2000

FROM: GERRY NEWCOMBE, Contract Administrator  
Economic Development & Public Services Group, **Waste System Division**

SUBJECT: **CONSULTANT SERVICES CONTRACT TO ASSIST COUNTY DURING SOLID WASTE  
SYSTEM OPERATIONS AND MANAGEMENT REQUEST FOR PROPOSAL PROCESS**

RECOMMENDATION: Approve Contract No. 00-\_\_\_\_\_ with Hilton, Farnkopf & Hobson, LLC (HF&H), in the amount of \$199,500 to provide consultant services to assist in the development, selection, and negotiation processes involved in securing a new solid waste system operations and management contract.

BACKGROUND INFORMATION: On January 11, 2000, the Board of Supervisors authorized the release of a Request for Proposal (RFP) to retain an outside, independent consultant to advise the County regarding various selection and contract negotiation issues related to the development of a new solid waste system operations and management contract. Proposals were received from six well-qualified firms. The RFP selection committee, which included Jim Hart, Twentynine Palms City Manager; Joan Dotson, former public member of the Solid Waste Advisory Task Force; John Goss, Assistant County Administrator; and Gerry Newcombe from the Waste System Division, reviewed those proposals and scheduled interviews with the top three firms. After careful consideration and reference checks, the committee unanimously chose to recommend that the County contract with HF&H.

HF&H, who works exclusively for government agencies, has a wealth of experience in large solid waste procurement projects and has organized a strong, experienced team for this project. The selection committee is confident that this company will serve the County's interests well throughout the RFP process. Under terms of the agreement, HF&H will work with staff in developing the RFP for a new solid waste system contract. Also, HF&H will assist in the evaluation of all proposals received as a result of the final RFP as well as in assisting in the negotiation of major deal points in the final contract. HF&H will be available to assist in monitoring initial performance of the new contract.

REVIEW BY OTHERS: This item has been reviewed by Deputy County Counsel Robert L. Jocks on February 16, 2000.

FINANCIAL IMPACT: This action will have no impact on the General Fund. The total cost of consultant services under this contract is not to exceed \$199,500, and is based on rate schedules for staff and supplies included in the agreement. Funding to cover this cost is contained in the Waste System Division's FY 1999/2000 Budget, SWM, EAA.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Gerry Newcombe

Record of Action of the Board of Supervisors